

AccountRight Live

Basics

Enjoy the freedom of working with New Zealand's favourite accounting software anywhere, anytime. AccountRight Live is a next generation cloud accounting service that gives you the choice of doing your accounts on your desktop, in the cloud or both. It's the first service of its kind in New Zealand and it will change the way you manage your business.

ALL ACCOUNTRIGHT LIVE PLANS INCLUDE:



Anywhere access

Make your accounts available from any internet connected PC, anywhere anytime.



Automatically import and match bank transactions

Bring your bank transactions into your accounts and automatically match them to your data.



Multiple users

One set of accounts, same time access for your team, bookkeeper and accountant.



Automatic updates

Your subscription includes access to all the latest software updates upon release.



Save data in the cloud or to your PC

Access your accounts exclusively in the cloud or make a local backup to your PC whenever you like.



24/7 service and support

You'll always have access to MYOB software experts to answer your queries on the phone and online.

Easy to set up and use

- Easy Setup Assistant ensures you're up and running quickly
- Use an intuitive Command Centre to easily navigate your accounts, banking, sales and contacts
- Get Field Help by holding your mouse over a field or function

Quickly view your financial position

- View the following financial indicators and more at a glance:
 - Profitability
 - Customer analysis (eg. outstanding and overdue receivables)
 - Account details (bank account, credit card balances and more)

Simplify GST calculations

- Easily calculate and track your GST
- Automatically generate your GST Return for submission to the IRD

Easily create invoices and process payments

- Generate invoices within the software and email or post directly to your customers
- Process customer payments and refunds simply

Get paid on time

- Easily track what's owed to you and when you should be paid
- Manage credit limits, prompt payment discounts, and late payment fees

Customise your reports and business forms

- Design the layout of your invoice, statements and receipts to fit your business and its professional image
- Quickly add and remove data then save as customised reports

Set credit limits for your customers

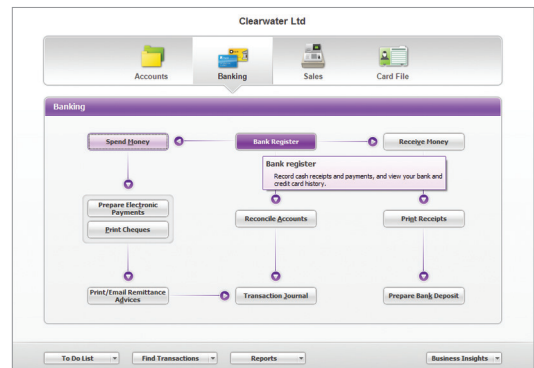
- Receive a warning if a customer exceeds their pre-approved credit limit
- Place sales on hold when credit limit is reached

Take control of your finances

- Use the new budgeting feature to input your business budget
- Track actual transactions to budget so you know how you're going

Effectively manage your customers

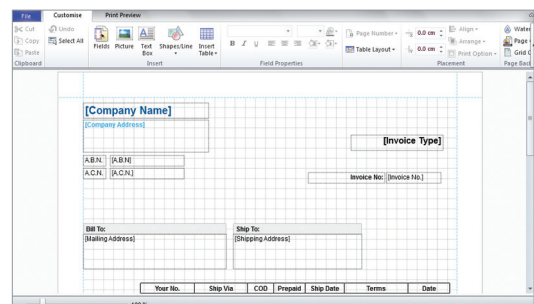
- Synchronise your contacts with Microsoft Outlook®
- Keep track of all your customer interactions using the contact log



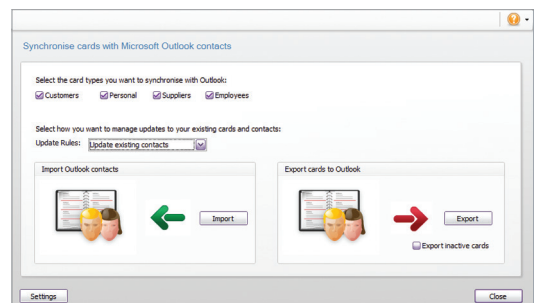
Quick assistance with Field Help



Quickly view your financial position



Customise invoices



Effectively manage your clients

	AccountRight Live			AccountRight
	Basics	Standard	Plus	Premier with Payroll
Business Accounting				
Calculate and track your GST, prepare GST Return	•	•	•	•
Prepare, print or email sales invoices and statements	•	•	•	•
Track and pay expenses	•	•	•	•
Create customer quotes	•	•	•	•
Create purchases and manage suppliers		•	•	•
Multi-currency accounting				•
Job and Project Management				
Create and track jobs	•	•	•	•
Track profit and loss for jobs	Basic	Detailed	Detailed	Detailed
Job budgeting and expense reimbursement		•	•	•
Track and bill time spent on jobs			•	•
Inventory Management				
Manage items list	•	•	•	•
Manage inventory levels and back orders		•	•	•
Build and manage items from raw components		•	•	•
Manage multiple pricing levels and assign to customers		•	•	•
Manage negative items				•
Payroll Management*				
Calculate employee tax (PAYE)			•	•
Calculate KiwiSaver contributions			•	•
Calculate and track leave entitlements			•	•
Manage employee timesheets with job tracking			•	•
Print and email customisable payslips			•	•
Reporting				
Easily customise and filter reports	•	•	•	•
Export reports to Microsoft Excel, PDF and other formats	•	•	•	•
Access and Security				
Access files on desktop	•	•	•	•
Same time access for 3 people				•
Manage user permissions and passwords	•	•	•	•
Self-managed local back-ups	•	•	•	•
MYOB Live services				
Automatically imports and matches bank transactions	•	•	•	2013
Secure online data storage	•	•	•	2013
Access files on desktop and online	•	•	•	2013
Same time access for multiple people	Five	Five	Five	Fifty/2013
Live access for business advisors	•	•	•	2013
Access updates and new releases	•	•	•	MYOB businessSUPPORT*
24/7 service and support by phone or online	•	•	•	MYOB businessSUPPORT*

* MYOB Payroll is a separate software license which is available on the desktop only. Payroll reports and tax calculations are valid for the financial year in which purchased.

MYOB businessSUPPORT membership is limited to the period applicable to your product and starts from the time you register your product. All benefits are valid for the duration of your membership. Visit myob.co.nz/businessSUPPORT to find out more.

Minimum System Requirements

Operating System

- > Windows 8, Windows 7, Windows Vista Ultimate (SP1, 32 bit only), Windows XP Professional (SP3, 32 bit only), Windows Server 2008 as a file server or workstation

Internet

- > Required for activation and confirmation, accessing program updates, forms, and Online help

Hardware

- > 1.8 GHz Intel Pentium® Core 2 Duo processor with 2 GB RAM (recommended 4 GB)
- > 2 GB free hard disk space
- > 32 bit colour, 1024x768 screen resolution
- > CD-ROM drive

Software

- > Microsoft Office 2003 to 2010 (32 bit)
- > Internet Explorer 7 (32 bit)
- > Adobe Reader 7

For more detailed information about software compatibility, see myob.co.nz/minimum_specs

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